



The Wanneroo Villa Tavern can cater for all your functions big or small.

Our function rooms offer the balance of quality food and beverage in a relaxed, casual atmosphere with friendly and professional staff.

The Wanneroo Function Centre provides easy access for your guests with ample parking, wheel chair facilities and overnight accommodation. We have a variety of menus for you to choose from and are more than happy to organise something suited to what you are looking for.

We are available for weddings, birthdays, Christmas functions, seminars, meetings, presentations, quiz nights, wakes and more.
However, we do not cater for bucks/hens nights, 18th or 21st birthdays.

Please contact if you would like to make a booking or would like more information. If the function coordinator is not available, please speak to the manager on duty.

Shelley Ritchie
Assistant Manager / function coordinator
The Wanneroo Villa Tavern
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TERMS & CONDITIONS

We ask that you read and sign the following Terms and Conditions and get it back to us as soon as possible with the deposit of the room hire fee to confirm your booking.

CONFIRMED BOOKINGS

No function will be considered booked until we receive the signed confirmation sheet, credit card details or full payment. Once our function manager has received these we can fully secure your booking & confirm it with you.

ROOM HIRE

Full Room Hire: \$300 Half Room Hire: \$180

Room hire fees are applicable to the hire of the function room as a whole or as a half room. Do note that some functions may attract additional charges such as security and is at management's discretion.

PUBLIC HOLIDAY SURCHARGE

Any function held on a public holiday will incur an additional fee depending on function requirements. We will assist and advise you in your planning in this regard.

FUNCTION SPECIFICATIONS

To ensure your requirements are met, all details including menus, beverage requirements, entertainment, room set up, start and finishing times and final numbers must be confirmed 14 days prior to the function date.

FINAL NUMBERS AND PRICING

A guaranteed minimum number of guests attending are required 7 days prior to the function date. Charges will be based on these minimum numbers, or the actual attendance, whichever is greater. Every endeavour is made to maintain prices as printed; however, the Wanneroo Function centre reserves the right to alter pricing to meet rising costs.

PAYMENT

Full payment and menu and other amounts is required in full at least 7 days before the date of your function. Payment of beverages and extra guests can be paid on the day of function. We accept all major credit cards and cash

CANCELLATION CHARGES

Are as follows:

14 Days notice or more – Full refund on room hire fee.

Within two weeks (13 Days prior) – 50% of the room hire fee will be charged.

Within 48 Hours – The full amount of the room hire fee will be charged as well as menu's ordered.

EXTRA CHARGES

Set up of the room, table cloths, paper napkins and staffing are all included in the room hire fee. Special requests including cloth napkins, different coloured cloths (apart from white) will incur an additional fee.

SMOKING POLICY

The function room is a non-smoking area under the Health Act 1999, the designated smoking areas are in the courtyard attached to the function room

LIABILITY

The Liquor Licensing Act gives Staff & Management the right to refuse entry/service to any person who is deemed to be intoxicated, rowdy, offensive, inappropriately dressed or has insufficient identification. Management has the right to refuse entry at all times. In extreme cases management reserves the right to immediately close down the function if our legal liability or reputation is threatened by the guests and/or client's attending. Management reserves the right to hire security personnel if necessary, at an additional cost to the clients room hire. This is to assist in the smooth running of the function.

DAMAGE AND RESPONSIBILITIES

The Wanneroo Function centre will not accept any responsibility for damages to or loss of items left at the function centre, prior to, during or after the function.

Organisers are responsible for all guests, invites or other persons attending the function, whether in the area reserved or any other part of the hotel complex. Food and beverages purchased through the Wanneroo Function Centre are for consumption on the premises. No food or beverage of any kind will be permitted to be brought into the venue. The full cost of any damage incurred to the property of the Wanneroo Tavern premises is the financial responsibility of the person(s) who have provided the deposit or supplied the credit card details

CONFIRMATION SHEET

FULL NAME _____

ADDRESS _____

CONTACT NUMBER DAY _____ NIGHT _____

EMAIL ADDRESS _____

PROPOSED DATE OF FUNCTION _____

TYPE OF FUNCTION _____

DEPOSIT AMOUNT _____ DATE PAID _____

I have read, understand and agree to the above mentioned Terms and Conditions.

NAME _____ SIGNATURE _____ DATE _____

Office Use Only

DATE DEPOSIT RECEIVED _____ FUNCTION CONFIRMED YES / NO _____

FUNCTION MANAGERS SIGNATURE _____ DATE _____

COCKTAIL PLATTER OPTIONS

5 choices \$65.00 per platter

6 choices \$75.00 per platter

7 choices \$90.00 per platter

8 choices \$100.00 per platter

PLEASE CHOOSE FROM OPTIONS BELOW

- | | |
|--|---|
| 1. Samosa's & spring rolls with chilli sauce | 8. Chicken satay sticks with peanut sauce |
| 2. Thai fish cakes with chilli sauce | 9. Pork satay sticks with peanut sauce |
| 3. Marinated chicken drumettes | 10. Cajun crumb spicy chicken pieces |
| 4. Assorted gourmet pies | 11. Mini quiche |
| 5. Sausage rolls | 12. Cajun chipolatas |
| 6. BBQ Meatballs | 13. Focaccia pizza fingers |
| 7. Fish goujons with tartare sauce | 14. Turkish bread & dips |

OTHER OPTIONS

SANDWICHES \$50.00 per platter

A selection of freshly made sandwiches

FRESH FRUIT PLATTER \$60.00 per platter

A selection of seasonal fruits

DESSERT PLATTERS \$50.00 per platter

A selection of mini cakes (starting from \$50.00)

SEAFOOD PLATTERS \$100.00 per platter

A selection of seafood

SEMINARS / MEETINGS/ WORKSHOPS

Room hire \$180 ½ room/ \$300 full room

All day Tea and coffee \$3.50pp

Mixed biscuits \$2.50pp

Selection of cakes & muffins \$5.00pp

Scones with jam and cream \$3.00pp

Lunch menu 1 \$12.00pp

Sandwiches and fresh fruit platter

Lunch menu 2 \$15.00/\$18.00pp

Please select of our \$15 or \$18 menu

If you would like a buffet please select from the buffet options a minimum of 30 people is required.

SET MENU OPTIONS

Minimum of 40 people

Bread rolls, salad, vegetables, roast potatoes, tea and coffee station are included

2 Course menu \$30.00 per person

Entrée and main **OR** main and dessert

3 Course Menus \$35.00 per person

Entrée, (2) main and dessert

3 Course menus \$40.00 per person

Entrée, (3) main and (2) dessert

ENTREE OPTIONS

Soup

Pumpkin soup **OR** Italian minestrone **OR** chicken and sweet corn with a bread roll

Garlic bread

Lemon pepper squid with tartare sauce

Turkish bread and dips

Turkish bread with 3 homemade dips

MAIN OPTIONS

Grilled rump steak

Tender rump steak cooked medium served with mushroom sauce

Chicken parmigiana

Crumbed chicken with Italian sauce, ham and cheese

Barramundi

Grilled barramundi served with parsley butter

Billabong chicken

Chicken breast filled with sun-dried tomatoes and cambert cheese with hollandaise sauce.

Mushroom stack

Roasted field mushrooms on a vegetable and potato rosti with steamed greens and a spicy lentil sauce

Tavern carbonara

Chicken breast with mushroom, bacon, broccoli with fettuccine pasta and parmesan cream sauce.

DESSERT OPTIONS

Pavlova berry coulis and cream.

Apple strudel with custard and cream.

Muddy fudge cake & fresh cream

Tiramisu & fresh cream

Lemon and lime brulee with fresh cream

Berry Cheesecake

BUFFET MENU OPTIONS

The buffet comes with bread rolls, a selection of condiments and tea & coffee station

Buffet menu 1 \$30.00

Minimum 30 people
Soup
2 Hot dishes
2 Hot vegetables
2 Salads
1 Dessert

Buffet menu 2 \$38.00

Minimum 40 people
Soup
1 Carvery
2 Hot dishes
2 Hot vegetables
3 Salads
3 Dessert

Buffet menu 3 \$45.00

Minimum 40 people
Soup
2 Carvery
3 Hot dishes
3 Hot vegetables
4 Salads
1 Cold platter
3 Dessert

Please select menu items from these listed

Soups

Cauliflower & Craters
Italian Minestrone
Pumpkin & coriander
Creamy mushroom
Chicken & sweet corn
Carrot & Sweet potato

Carvery

Mustard Crusted Beef
Boned, Rolled Pork
Roast lamb
All come with roasting jus (Gravy)

Hot Dishes

Sweet and Sour Pork with vegetables
Thai Chicken, Baby Vegetables & Steamed Jasmine Rice
Wok Seared Chicken, peanuts and noodles
Italian Beef Lasagne
Lamb curry
Vegetarian Lasagne

Hot Vegetables

Honey Sesame Carrots
Garlic Cream Potatoes
Roasted gourmet potatoes
Steamed Green Vegetables

Salads

Garlic potato salad
Capsicum, Onion & Corn
American mustard coleslaw
Spinach, bacon and crouton salad
Ceaser salad
Mixed Leaf Garden Salad

Cold platter

Smoked Ham
Roast Mini Chicken drumsticks.

Dessert

Fresh Fruit Platter
Tiramisu
Berry Cheesecake
Lemon & Lime brulee
Chocolate Mousse
Apple strudel.
Dessert also comes with whipped cream.

CHRISTMAS OPTIONS

Christmas set menu 1 \$ 33.00

Minimum 15 people

Bread rolls

Entree

Soup of the Day

Main Course

Sliced turkey and ham with cranberry jelly,
Seasonal vegetables, salad and roasting jus

Dessert

Warm plum pudding with brandy sauce

Coffee and Tea

Christmas set menu 2 \$ 36.50

Minimum 15 people

Bread rolls

Entree

Soup of the Day

Main Course

Sliced turkey and ham with cranberry jelly,
Seasonal vegetables, salad and roasting jus

Or

Grilled fish of the day

Served with steamed gourmet potatoes and
garden salad

Dessert

Individual Pavlova with cream and wild berry
coulis.

Coffee and Tea

If you would like a buffet please select from our buffet menu options and we will tailor it to suit your needs

OTHER INFORMATION

FUNCTION EXTRAS

Cloth Napkins

White or coloured napkins

\$1.00 each

Helium for balloons

You supply the balloons

\$1.00 per balloon

Coloured table cloths

We do not charge for white cloths

\$4.50 each

Tea light candles & holders

Please note if you are using tea light candles
you need to have the holders as well as they
burn the table cloths and you will be charged
for the cloth.

\$1.50 each

Table skirts

Required for the bridal table and other tables
that may need skirting

\$12.00each

WEDDING / BIRTHDAY CAKES

There is no charge if you required us to cut it up and put it onto a platter for you.

Extra charges apply if you want it plated with cream and berry coulis.

ACCOMMODATION

Why not take advantage of our accommodation. We offer a discounted rate to you and your
guests if you are having a function at The Wanneroo.

DIETARY REQUIREMENTS

We are more than happy to cater for those with dietary requirements please inform us as soon as
possible so we can arrange a special meal for them with the chef.

OUT SOURCED ITEMS

We do not supply any chair covers, sashes, flowers or centrepieces. Those will need to be out
source from another company. We have some contacts we can give you and they will be more
than happy to help you.